

Health Facility Administrator Licensing Board Minutes

April 25, 2006

Room 4B

Heber Wells Building

Convened: 9: 11 a.m.

Adjourned: 10:16 a.m.

Division Staff Present:

Division Director

Bureau Manager

Board Secretary

J. Craig Jackson

Daniel T. Jones

Lee Avery

Members Present:

Daren Lauritzen, Chairperson

Wesley N. Hansen

Dave Murray

Members Absent:

Kim McFarlane

Marcia Parisi

TOPIC FOR DISCUSSION

Swear in New Board Member:

Dave Murray

DECISIONS & RECOMMENDATIONS

Mr. Jones swore Mr. Dave Murray in as the new Board member.

Elect a Chairperson

Mr. Darin Lauritzen was nominated as the new Board Chairperson.

Minutes of August 16, 2004

The Board reviewed the minutes dated August 16, 2004. 'The motion to approve these minutes as is by Mr. Hansen, seconded by Mr. Murray. The motion carried unanimously.

Minutes of October 25, 2005

The Board reviewed the minutes dated October 25, 2005. The motion to approve these minutes as is by Mr. Lauritzen, seconded by Mr. Hansen. The motion carried unanimously.

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Discussion

Discussion: Mr. Jones reviewed Mr. Kilby's files with it in detail, including the survey from the Department of Health regarding infractions from the facility Mr. Kilby worked in. The Board noted numerous infractions included injury, immediate jeopardy and abuse of policy. The Board also noted the Department of Health's policies not followed had not been followed for a long time.

Appointments:

Frank Kilby – Probation Interview

Mr. Kilby presented himself to the Board. Mr. Lauritzen conducted the interview. Mr. Kilby asked the Board to consider releasing him from probation. Mr. Lauritzen advised Mr. Kilby the Board had been reviewing the Department of Health survey and noted the infractions from the survey, including injury, immediate jeopardy and abuse of policy. Mr. Kilby advised the Board he was employed as the Health Facility Administrator and had not had support from the owners, i.e. they had not put money back into the facility allowing the facility to be competitive with other Health Facilities with regards to employee compensation benefits or the facility itself. Mr. Kilby stated when the offenses were noted he had been out of the state and as soon as he came back, he corrected the problems and wrote letters and received a reduction in the fines. The Board noted the infractions had been going on for a sometime, one of the infractions included a breakdown in management. The Board advised Mr. Kilby he has a responsibility to the residents first and the facility owners second, and he should have reported the problems with the owners to the Department of Health. The Board reminded Mr. Kilby the Director of Nursing is required to have two years experience in nursing before they are able to be a Director of Nursing. Mr. Kilby stated he was not aware of this.

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The Board advised Mr. Kilby it would discuss his request to be released from probation, and Mr. Jones will advise him of its decision. Mr. Jones advised Mr. Kilby even though he is not working, he is not in violation of his Stipulation. Not working only places his probation on hold until he starts working in the field again.

Mr. Kilby left the meeting.

Mr. Jones advised the Board they had three (3) options:

1 take no action.

2 revoke:

With order to show cause.

Handle as separate matter.

3. refer to investigations.

After further discussion the Board opted not to take any action against Mr. Kilby's license at this time. Mr. Murray motioned to refer the survey to DOPL investigation, seconded by Mr. Lauritzen. The motion carried unanimously.

State Requirements for Board Meetings –
Daniel T. Jones

Mr. Jones reviewed the new State requirements to record all public meetings, established by Utah State Legislators. Mr. Jones noted the next time this Board meets, it will be recording the meeting, however, the written minutes will be the formal record.

Mr. Lauritzen motioned to adjourn at 10: 16.

The next Board meeting is scheduled for October 24, 2006

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8-12-2008
Date Approved

(ss) Daren Lauritzen
Chairperson, Health Facility Administrator
Licensing Board

8-12-2008
Date Approved

(ss) Sally A. Stewart
Bureau Manager, Div. of Occupational &
Professional Licensing